



The Parents' Guide to Google Classroom

What is Google Classroom?

Think of Google Classroom (GC) as your child's digital link to learning.

Teachers can use Google Classroom to send announcements to entire classes, share resources, lesson notes, and home learning.

Pupils can use it to complete and submit their home learning.



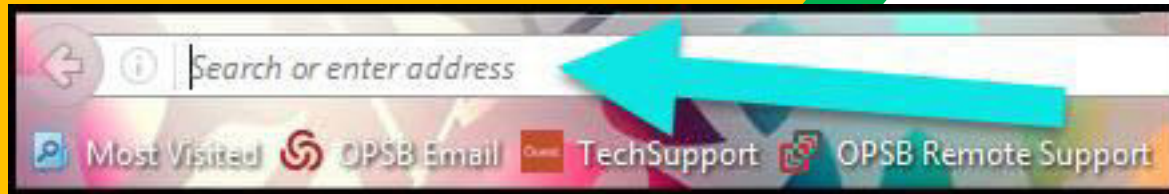
Getting Started



1

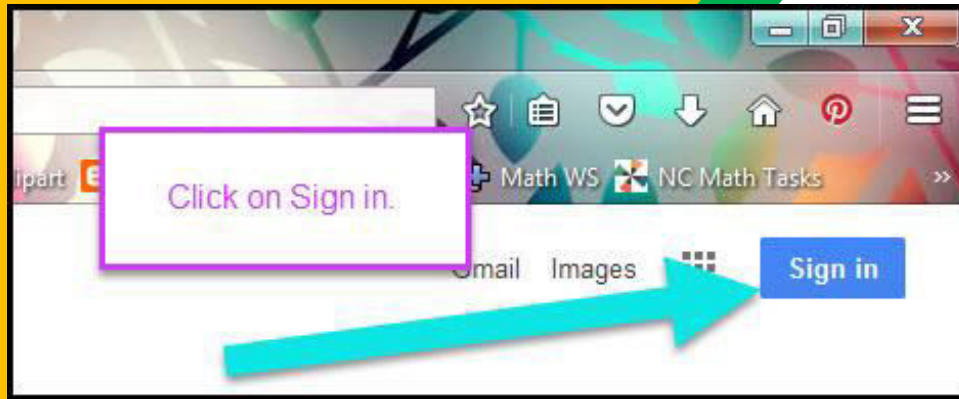
Click on the Google Chrome browser icon.

Getting Started



2 Type www.google.co.uk
into your web
address bar.

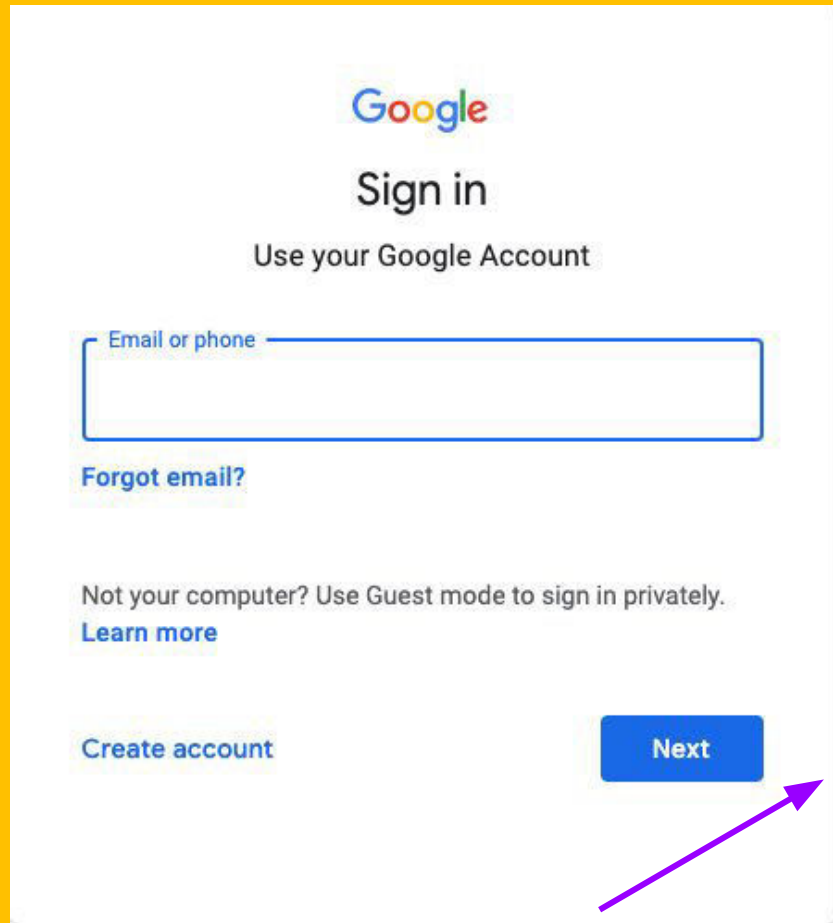
Getting Started



3

Click on **SIGN IN** in the upper right hand corner of the browser window.

Getting Started



The screenshot shows the Google sign-in interface. At the top is the Google logo, followed by 'Sign in' and 'Use your Google Account'. Below this is a text input field labeled 'Email or phone'. To the left of the input field is a link 'Forgot email?'. Below the input field is a link 'Not your computer? Use Guest mode to sign in privately. Learn more'. At the bottom left is a link 'Create account', and at the bottom right is a blue button labeled 'Next'. A purple arrow points to the 'Next' button.

4

Type in your child's
Google Email address

firstname.surname@manorfield.surrey.sch.uk
& click "**next.**"

*If you already have a
personal google account
logged in you will either need
to log out, or to add another
by clicking on the circle in the
top right hand corner.*

Getting Started

Type in your
PASSWORD

5

Gmail

Images



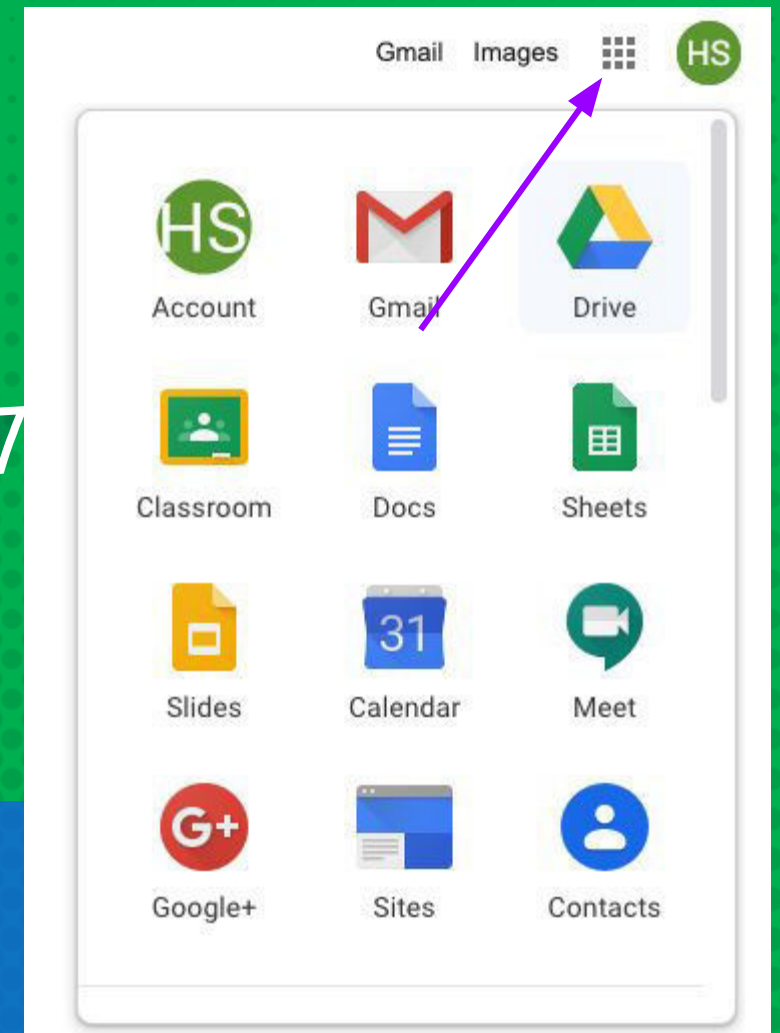
HS

NOW YOU'LL SEE

that you are signed in to
your Google Apps for
Education account!

GOOGLE SUITE

Click on the 9 squares
(Waffle/Rubik's Cube) icon in the
top right hand corner to see
the Google Suite of Products! Not all of them
will be available to pupils.



GOOGLE ICONS TO RECOGNISE:



CHROME



DOCS



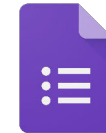
DRIVE



SLIDES



SHEETS



FORMS



CALENDAR



MY ACCOUNT



CLASSROOM



MEET



SITES

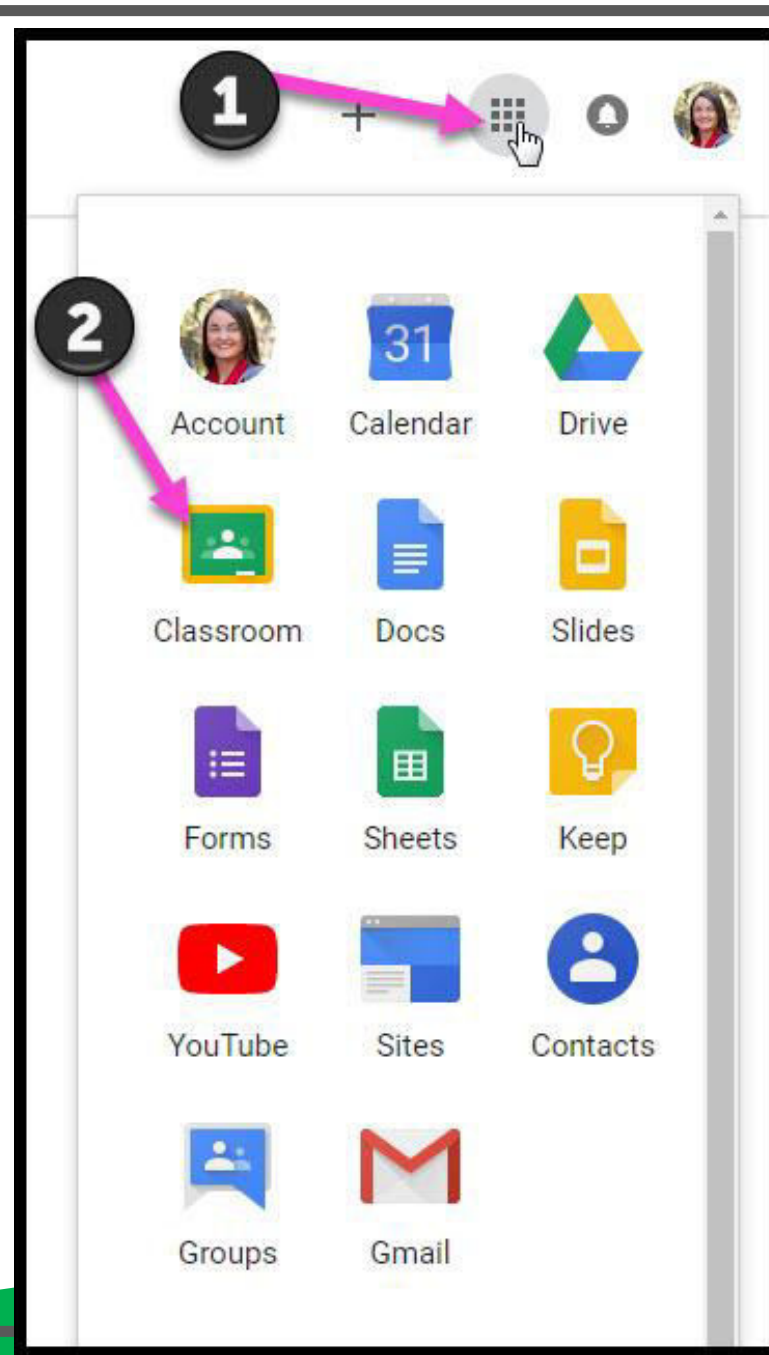
YOU MAY NOT SEE ALL OF THESE AS THE AVAILABLE APPS ARE CONTROLLED BY SCHOOL

GMAIL WILL *NOT* BE ENABLED FOR CHILDREN AT THIS TIME.

Navigating Classroom

1

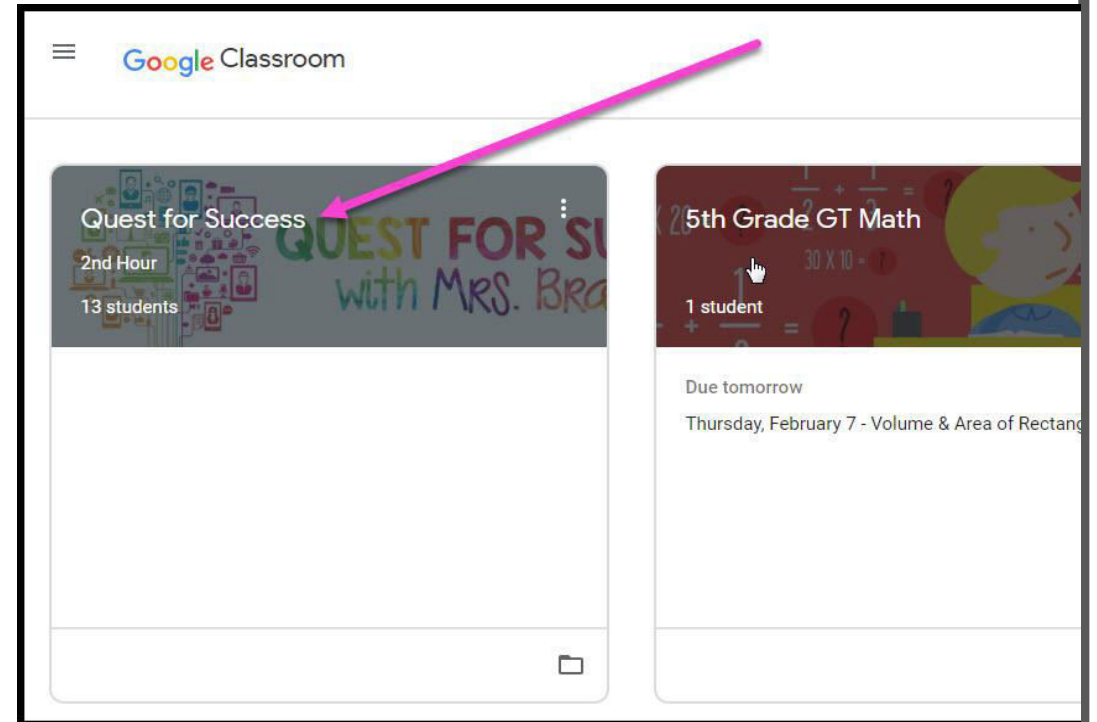
Click on the waffle button and then the Google Classroom icon.



Navigating Classroom

2

Click on the class you wish to view.
You will probably only see one class, unless you have also been added to a small teaching group.

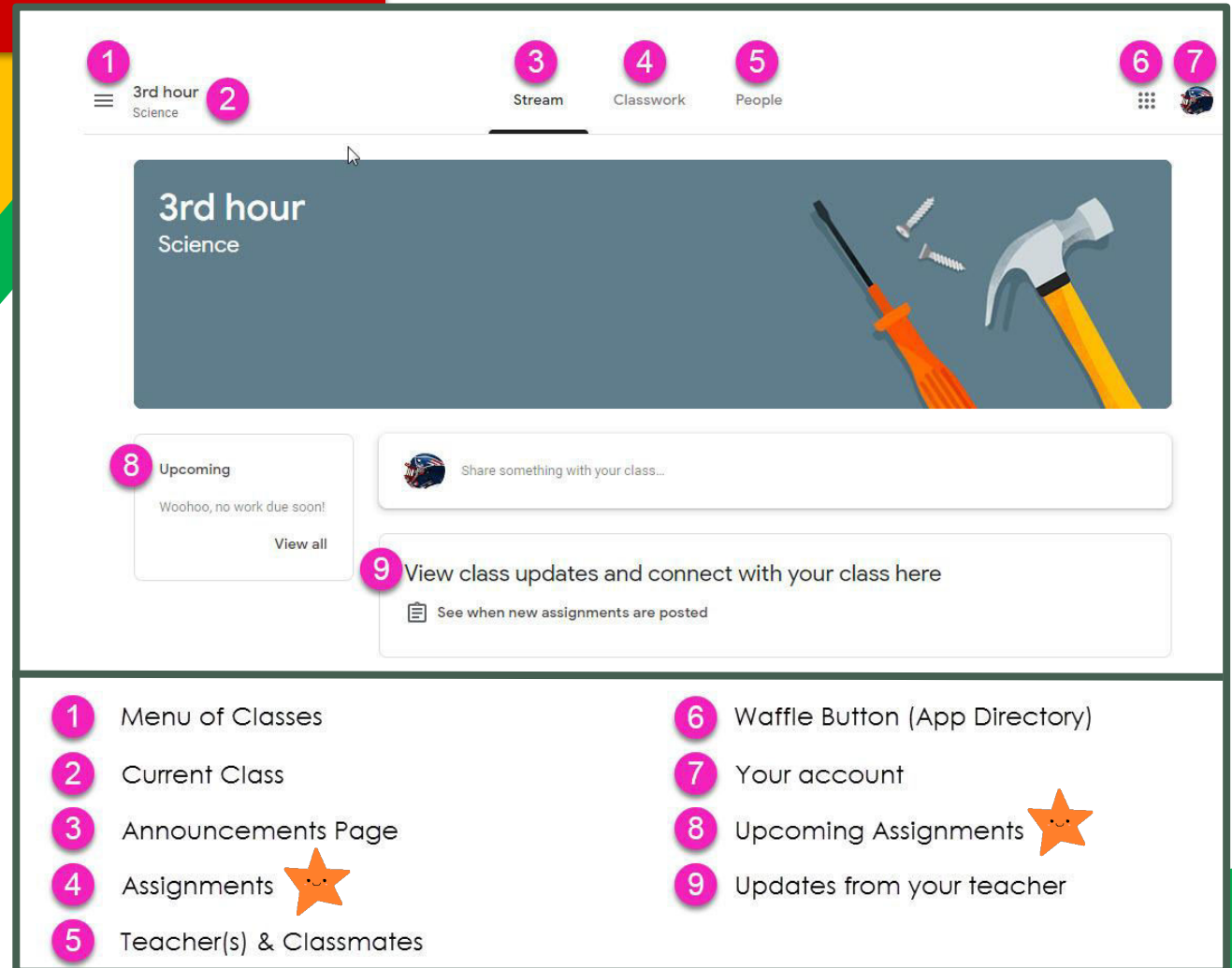


Navigating Classroom

 = High Interest for Parents

3

Google Classroom has two main areas – **Stream**, where the teacher can post announcements and pupils can comment.



The screenshot shows the Google Classroom interface for a class named "3rd hour Science". The interface is divided into several sections, each highlighted with a numbered callout:

- 1** Menu of Classes (hamburger icon)
- 2** Current Class (class name and subject)
- 3** Announcements Page (Stream tab)
- 4** Assignments (Classwork tab)
- 5** Teacher(s) & Classmates (People tab)
- 6** Waffle Button (App Directory) (grid icon)
- 7** Your account (profile icon)
- 8** Upcoming Assignments (Upcoming section)
- 9** Updates from your teacher (Stream section)

The Stream section displays a post from the teacher with the text "Woohoo, no work due soon!" and a "View all" link. The Upcoming section shows a "Share something with your class..." prompt.

Navigating Classroom

4

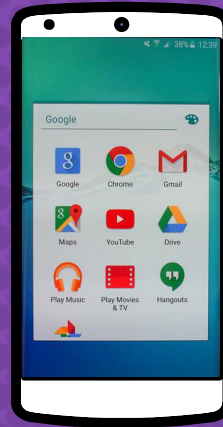
Classwork, where you can view work that the teacher has set, or resources that have been provided, and upload completed work.

The screenshot shows the Classroom app interface. At the top, there are tabs for 'Stream', 'Classwork' (highlighted with a pink circle 1), and 'People' (highlighted with a pink circle 4). Below the tabs, there are icons for 'View your work' (pink circle 2), 'Google Calendar' (pink circle 3), and 'Class Drive folder'. On the left sidebar, there are links for 'All topics' (pink circle 5), 'Benchmark Tests', 'Daily Lesson Files', 'Assessments', 'Back to School', and 'Resources'. The main content area shows 'Benchmark Tests' (pink circle 6) with a 'STAR Math Benchmark Test - BOY' due on 'Sep 3'. Below that is 'Daily Lesson Files' (pink circle 7) with a title 'For the Week of September 2 - 6' (pink circle 8) and a due date 'Due Today' (pink circle 9). The assignment status is 'Assigned' (pink circle 9). Below the title, there is a list of days and topics: 'Monday - NO SCHOOL (Labor Day)', 'Tuesday - Multistep Equations (Also STAR Math Benchmark)', 'Wednesday - Variables on Both Sides', 'Thursday - Infinite & No Solution Equations', and 'Friday - Algebraic Proportions'. There are four PDF attachments: 'Day 1 - Multistep Equatio...' (pink circle 10), 'Day 2 - Variables on Both...' (pink circle 10), 'Day 3 - Infinite & No Solu...' (pink circle 10), and 'Day 4 - Algebraic Propor...' (pink circle 10). At the bottom, there is a 'View Assignment' button (pink circle 11).

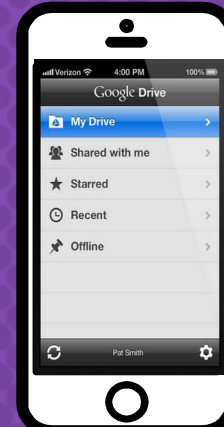
1	Classwork Tab	5	Topics available	9	Assignment Status
2	See your Grades	6	Topic Headings	10	Attached files/links
3	See Due Dates	7	Assignment Title	11	Click to view assignment
4	View your files	8	Assignment Due Date		

ACCESS

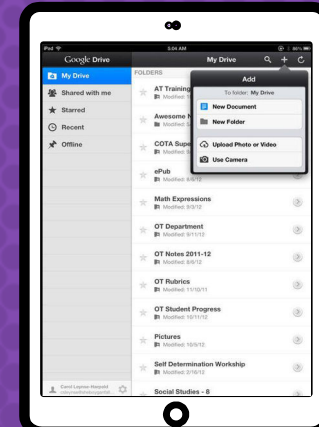
ANYWHERE



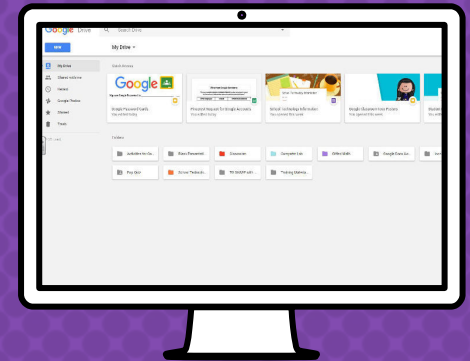
ANDROID



IPHONE



TABLET



DESKTOP

A USEFUL TUTORIAL

<https://www.youtube.com/watch?v=hhti35tLcAY>



GOOGLE APPS

allow you to edit Google
assignments from
any device that is connected
to the internet!

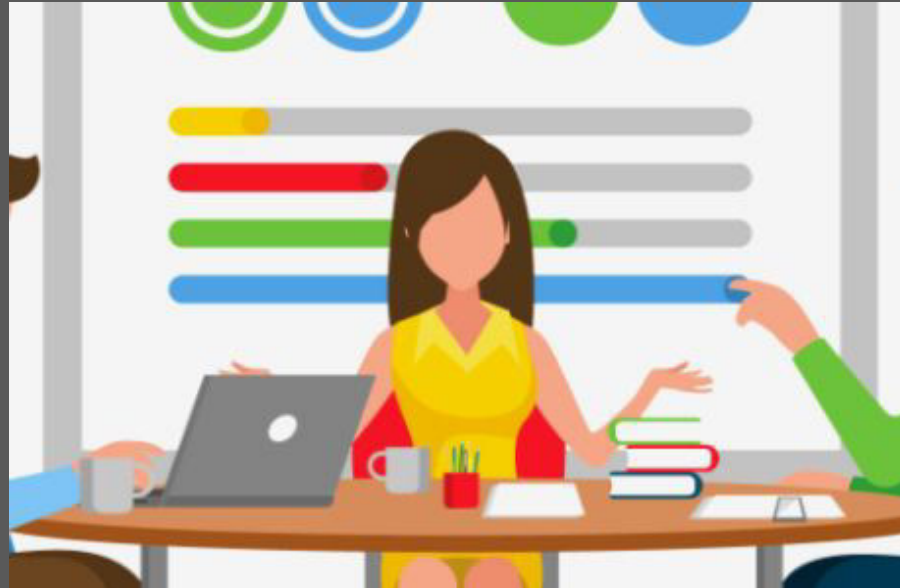


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App Store



GET IT ON
Google Play

QUESTIONS?



Email

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